

INDIAN SCHOOL OF PUBLIC POLICY

PREVENTION, PROHIBITION AND REDRESSAL OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE

ISPP shall abide by the rules and procedure specified in the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and it has constituted an Internal Complaints committee with the following member under Section 4 of the Act. ICC shall be governed by its Working Rules (enclosed) and procedure mentioned under the Act.

S.N.	Name and Designation	Capacity	In compliance of
1.	Senior Most Woman Officer or Faculty	Presiding Officer	S. 4(2)(a)
2.	Member with Legal background	Member	S. 4(2)(b)
3.	Male Staff Member (Academic)	Member	S. 4(2)(b)
4.	Female Staff Member (Academic)	Member	S. 4(2)(b)
5.	Male Staff Member (Administrative)	Member	S. 4(2)(b)
6.	Female Staff Member (Administrative)	Member	S. 4(2)(b)
7.	Male Staff Member (Housekeeping/Peon)	Member	S. 4(2)(b)
8.	Female Staff Member (Housekeeping/Peon)	Member	S. 4(2)(b)
9.	One External Female Member (From NGOs committed to cause of Women)	Member	S. 4(2)(c)

Format of Complaint to Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

Name of the Complainant	
Particulars of the Complainant	
Address	
Contact No.	
Email	
Description of the Complaint (Description may include the official against whom complaint is made, Place of incident etc. Attach extra sheet if required)	
Signature of Complainant with Date of Complaint	
Signature of Receiving Member	